

CITY MANAGER REPORT

City of Gatesville, Texas

May 2026 • Presented by Bradford Hunt, City Manager

Welcome

May 26, 2026



This document is intended as an overall look at City of Gatesville operations from the City Manager's perspective. It is intended to concisely summarize the operations of each department within the city government and provide updates on current and future projects being undertaken by your city government. Its intended audience includes the City Council as well as all community members and stakeholders in Gatesville.

Please call me at 254.220.4628, or email me at bhunt@gatesvilletx.com, if you have any questions about any of the information provided herein.

Thank you,
Bradford Hunt
City Manager

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City Manager Update



Department Updates



New City Website



CIP & Major Project Updates



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Current Projects



Development Update



New City Website

- City Staff and Department Heads have been working throughout 2026 to develop the new City of Gatesville website (www.gatesvilletx.com)
- Website Staff:
 - Project Lead: Holly Owens, City Secretary
 - Contributor: Shea Harp, Library Director
 - Contributor: Patrice Gilbert, Fitness Center Manager
 - Contributor: Morgan Smart, Civic Center Coordinator
- The new website contains dramatic upgrades, including:
 - Visual upgrades
 - Additional information on each Department page
 - Up-to-date news & events
 - Added links
 - Enhanced user accessibility & interfaces
- The new site went live in early March
- Be sure to look for future upgrades



New City Website

- Visual
 - <https://www.gatesvilletx.com/>
 - Better graphics throughout; homepage has quick link buttons and news scrolls across bottom of page
 - <https://www.gatesvilletx.com/visitors/index.php>
 - Tabs throughout page encouraging users to view information
- Additional information on each Department page
 - https://www.gatesvilletx.com/government/city_administration/city_manager/index.php
 - Bios, links to relevant documents, current photos of personnel
 - https://www.gatesvilletx.com/departments/public_works/index.php
 - Introductions to department functions, info tabs, updated contact info
- Up-to-date news & events
 - <https://www.gatesvilletx.com/news/index.php>
 - Panels linking users to recent accolades & important info
 - <https://www.gatesvilletx.com/index.php>
 - Updated event calendar
- Added links
 - https://www.gatesvilletx.com/government/agendas_minutes.php
 - Sidebar links with pertinent info
 - <https://www.gatesvilletx.com/departments/police/index.php>
 - Sidebar tabs with Related Pages
- Enhanced user accessibility & interfaces
 - <https://www.gatesvilletx.com/index.php>
 - Translate, Facebook link at top; accessibility button on left of page



City-Wide Staffing Report



Total Positions in City:

- 93 FTE
- 21 PT
- 25 Seasonal – note: 41 applicants for Lifeguard positions

Open Positions:

- PD
 - 3 Officer (FTE)

Employment Rate (FTE & PT):

- 97.4%



- Gatesville's America 250 Celebration
- Coordinating demolition project(s) for downtown business owners
- Downtown Historic District – grant application for revitalization, infrastructure
- Airport – Master Plan, land acquisition on south side
- PD building – funding application update
- FEMA final project planning in progress
- Development inquiries / meetings / agreements
- Water & Wastewater Master Plans
- Budget planning
 - Department Head Meetings
 - May 30 Budget Retreat
- NFH WWTP pre-planning & meetings with Ft. Hood command staff
- Airport Advisory Board
- CTWA application
- Re-branding pre-planning

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Active Developments

Active & Upcoming Development Projects

- Gatesville Crossing Condos, SH 36— construction phase
- Crescent Townhomes, Old Pidcock Rd.— construction phase
- Planned Unit Development (169 SF Homes, Commercial Frontage), Old Osage Rd. / SH 36 – annex/planning phase
- Public Service Office, Downtown – construction phase
- Chain Restaurant, Bus. 36 / SH 36 – permitting phase
- National Chain Hotel, North SH 36 – permitting phase
- Chain Restaurant, Lovers Lane / Main St. – permitting phase

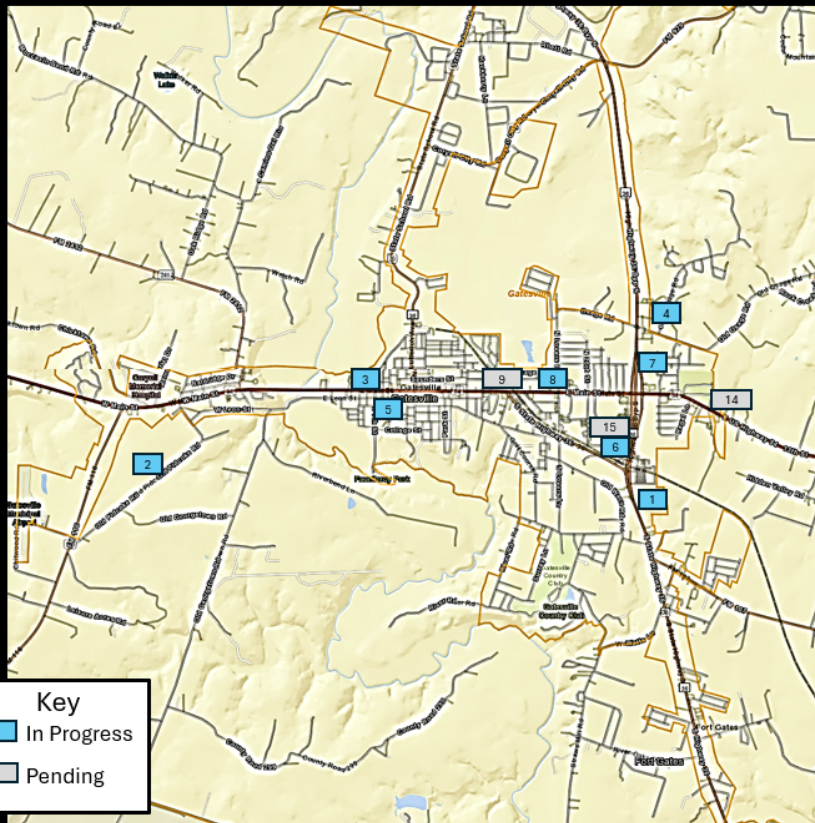
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Pending Developments

- Commercial Development, Main St. / Bus. 36 – planning phase
- SF Homes near Jackson Dr. – planning phase
- SF Homes near Golf Course Rd. – planning phase
- Family-style Restaurant, US 84 – planning phase
- Mexican Restaurant, US 84 – planning phase
- Parkview Apartments addition – planning phase
- Multi-family Senior Community – permits pending



Development Update



Development Update, May 2026

IN PROGRESS

1. Gatesville Crossing
2. Crescent Townhomes
3. Leon River Mercantile, Main St. across from courthouse
4. SF Homes north of Osage, east of SH 36 Bypass
5. Public Service Office Downtown
6. Chain restaurant - Bus. 36 / SH 36
7. National Chain Hotel North SH 36
8. Chain restaurant - Lovers Lane / Main St.

NOT MAPPED

- 10
- 11
- 12
- 13

PENDING

9. Commercial development near Main St. / Bus. 36
10. Single-Family near Jackson Drive
11. Single-Family near Golf Course Rd.
12. Family-style restaurant US 84
13. Mexican restaurant US 84
14. Parkview Apartments/Duplexes - US 84
15. Multi-Family senior community SH 36

INQUIRIES

Duplexes - E. Main Street
 National Chain Hotel South SH 36
 SF Homes FM 107
 Duplexes near SH 36 / Old Waco
 SF Homes - FM 116
 Boutique downtown
 Commercial development near SH36/Old Osage
 Multi-Family near Woods Drive
 Manufacturing/Warehouse FM 116 or TBD
 Industrial supply distribution center TBD



Department Report: Public Works Overview

- **Projects**
 - Stillhouse WWTP Expansion
 - HWY 36 Sewer main Rehab 10" to 12"
 - WTP & Intake Electrical Upgrades
 - FEMA Projects
- **Current Activity**
 - Pavement Overlaying
 - Stillhouse Expansion
 - FEMA Projects
- **3-Month Look-Ahead**
 - Water Service Replacements
 - Stillhouse Effluent FEMA project
 - Leon Plant FEMA project
 - Brown Park Sewer relocate FEMA project
- **Long-Term**
 - Water & Wastewater Master Plans

PW Director: Chad Newman

Water Dist.: Taylor Donaldson

Streets: Gary Proctor

Water Production: Zeb Veazey

Wastewater: Bobby Buster

Fleet: Derek Lawrence

- **Streets**

- **Open Hole Repairs- 4**
- **Pothole repairs**
- **Ditch Maintenance- Main & 7th St.**
- **Street Sweeper- 50 miles**
- **Replacing faded street signs.**
- **Brush removal – W. Leon St.**
- **Mowed the airport & city lots**
- **3-Month Look-Ahead: paving, cleaning ditches, trimming right of ways**

- **Water Distribution / Sewer Collections**

- **2 water/sewer taps**
- **4,569 feet of utilities located for boring companies**
- **16 water service leaks & 3 Water main leaks**

PW Director: Chad Newman

Water Dist.: Taylor Donaldson

Streets: Gary Proctor

Water Production: Zeb Veazey

Wastewater: Bobby Buster

Fleet: Derek Lawrence

Department Report: Public Works

- **Water Production**
 - Raw water pumped and treated : 129.546 MG
 - Average pumped & treated per day: 4.422 MG
 - Technicians from Brandon & Clarke ran voltage tests, amp draw, and vibration tests on Raw Water Intake Pump Motor #2 and determined that the top and bottom bearings needs to be replaced in the motor
 - Clarifier #1 has been returned to service after being dried, cleaned, and shock disinfected.
 - The 2025 CCR has been generated and completed and delivered to our wholesale water supply customers and TDCJ.
 - Old cables that were left behind by Air Net on top of the 23rd Street Elevated Storage were removed on Monday, April 5th.
- **Wastewater Collections & Treatment**
 - Collections
 - 19 Sewer stop ups
 - Leon WWTP
 - Cleaned RAS pump
 - Daily check of pumps and motors
 - Washed vaults
 - Hauled sludge
 - Stillhouse WWTP
 - Expansion was on track for Phase 1 completion February 2026, then revised to May 2026; now revised to July 2026.

PW Director: Chad Newman

Water Dist.: Taylor Donaldson

Streets: Gary Proctor

Water Production: Zeb Veazey

Wastewater: Bobby Buster

Fleet: Derek Lawrence

Department Report: Police

Chief: Jeffrey Clark

Captain: Keith Mueller

Lieutenant: Sid Post

Dispatch Supervisor: Jessica Stiles

Administrative Bureau

Personnel Summary		Budgeted	*Actual	Lmt/FMLA	
Sworn Law Enforcement		20	17	0	
Non-Sworn		12	12	0	
Total		32	29	0	
Property & Evidence	April 2026	April 2025	2026 YTD	2025 YTD	YTD %
Items Disposed	0	34	116	110	+5.5%
Items Received	13	15	106	62	+70.9%
Total # of Items	2034	15	2034	1978	+2.8%
Records Unit	April 2026	April 2025	2026 YTD	2025 YTD	YTD %
Open Records Requests	118	116	482	423	+13.9%
False Alarm Program		April 2026	April 2025		
Total number of alarms		13	18		
Total number of FALSE alarms		9	12		
Community Events Attended	April 2026	April 2025	2026 YTD	2025 YTD	YTD %
Community Events	2	0	6	1	+500%

Department Report: Police

Chief: Jeffrey Clark

Captain: Keith Mueller

Lieutenant: Sid Post

Dispatch Supervisor: Jessica Stiles

Patrol Bureau

Use of Force Report	April 2026	April 2025	2026 YTD	2025 YTD	YTD %
Total # of Use of Force Incidents	0	1	0	1	-100%
Computer Aided Dispatch	April 2026	April 2025	2026 YTD	2025 YTD	YTD % Changed
Calls for Service	516	527	2086	1905	+9.5%
Self-Initiated Activity	1103	1882	4103	6403	-35.9%
Total Events	1619	2409	6189	8308	-25.5%
Activities	April 2026	April 2025	2026 YTD	2025 YTD	YTD %
Total Arrests (# of Offenders)	21	39	87	118	-26.3%
Misdemeanor	13	34	61	96	-36.5%
Felony	18	19	52	51	+2.0%
Class C	1	2	6	26	-77.0%
Federal	0	0	0	0	0%
Total Offense Charges	32	55	119	173	-31.2%
Department Traffic Enforcement	April 2026	April 2025	2026 YTD	2025 YTD	YTD %
Citation (Tickets)	117	64	401	285	+40.7%
Citation Charges	132	89	531	353	+50.4%
Citation Warnings	289	245	1053	898	+15.7%
Traffic Stops (CAD data)	322	278	1281	1057	+21.2%
DWI Arrests	2	1	9	4	+125.0%
Accidents Reported by Officers (CRIS)	10	9	41	32	+28.1%
Accident Exchange Information	12	9	43	48	-10.4%
Fatality Accident	0	0	0	0	0%

Department Report: Police

Chief: Jeffrey Clark

Captain: Keith Mueller

Lieutenant: Sid Post

Dispatch Supervisor: Jessica Stiles

Animal Services					
Administrative Activities	April 2026	April 2025	2026 YTD	2025 YTD	YTD %
Calls for Service	78	129	282	432	-34.7%
Warnings	0	0	1	6	-83.3%
Citations	3	2	12	7	+71.4%
Criminal Investigations	3	0	7	1	+600%
Dogs	April 2026	April 2025	2026 YTD	2025 YTD	YTD %
Field Intake	15	12	46	69	-33.3%
Total Dogs Received	15	12	46	69	-33.3%
Reclaimed	2	9	16	36	-55.5%
Adopted	11	2	35	29	+20.7%
Transferred Out	2	3	6	10	-40.0%
Total Live Outcomes	15	14	62	69	-10.1%
Euthanized	1	0	1	2	-50%
Died in Shelter	0	0	0	0	0%
Cats	April 2026	April 2025	2026 YTD	2025 YTD	YTD %
Field Intake	25	13	64	62	+3.2%
Total Cats Received	25	13	64	69	-7.2%
Reclaimed	0	1	0	1	-100%
Adopted	2	2	5	18	-72.2%
TNR	8	13	37	49	-24.5%
Transferred Out	0	2	8	5	+60%
Total Live Outcomes	10	18	62	74	-16.2%
Euthanized	0	0	0	0	0%
Died in Shelter	1	0	1	0	+100%
Other (Wildlife/Livestock)	April 2026	April 2025	2026 YTD	2025 YTD	YTD %
Intake	0	0	0	0	0%
Released to Owner (Livestock)	0	0	0	0	0%
Released (Wildlife)	0	6	0	11	-100%
Euthanized	0	1	0	2	-200%

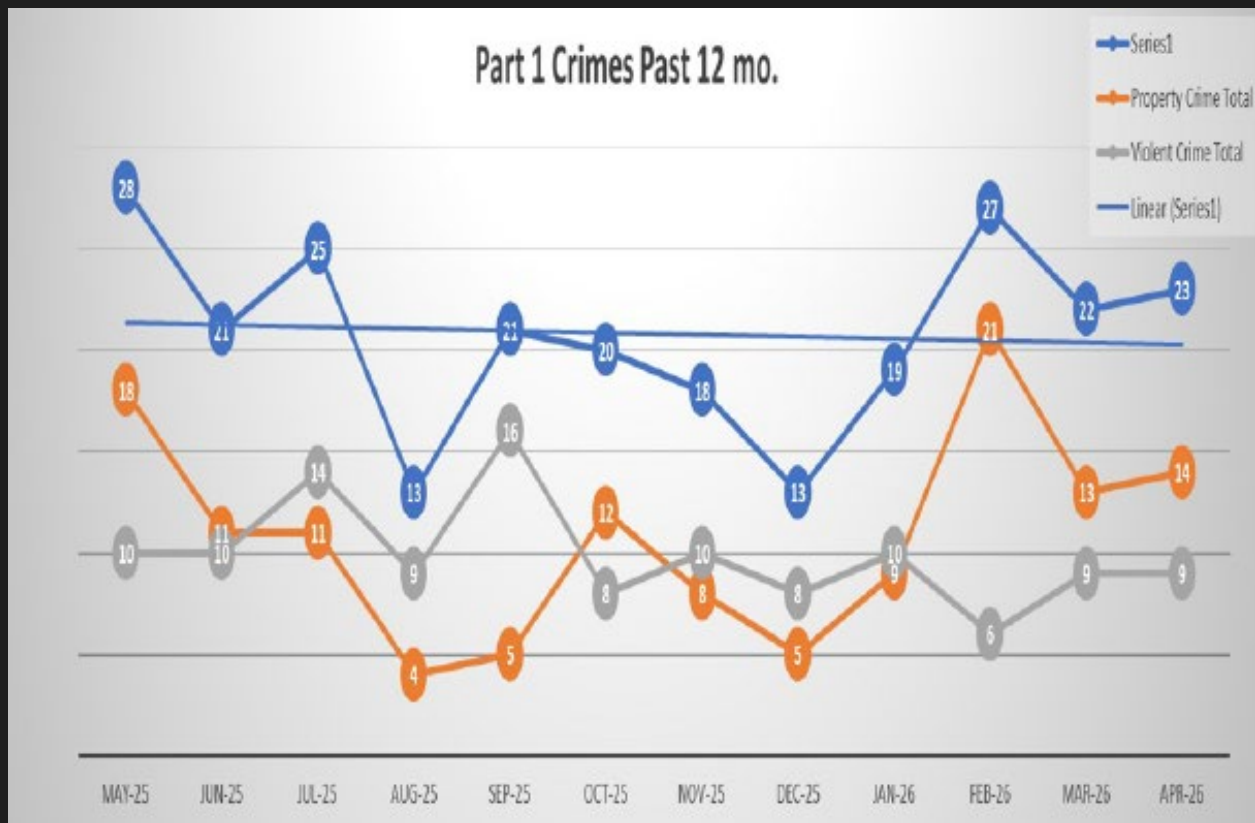
Department Report: Police

Chief: Jeffrey Clark

Captain: Keith Mueller

Lieutenant: Sid Post

Dispatch Supervisor: Jessica Stiles





Department Report: Fire

- **Projects**
 - **Downtown fire:**
 - **Recovery**
 - **Reporting requirements**
 - **After action reviews**
- **Working on getting Grants out, for 2026.**
- **Updating fire service contacts SFFMA, TFS, and Others as needed**

Chief: Robert Featherston

Deputy Chief: Bobby Buster

Department Report: Parks & Recreation



Ongoing Projects:

- FEMA Damaged Park Sites (Faunt Le Roy, Raby, Brown)
- Fitness Center Repairs
- Parks Master Plan (P&R survey- 539 responses)
- TPWD Grant- Musco Lights HEB/Jaycee Field (installation July 13-August 31)

Events:

- Cemetery Cleanup- April 24 (8am-12)
- Day of the Child- May 2 (Freedom Park- 10am-2pm)
- Centex Sustainability Partnership Watershed Cleanup- May 16 (Brown Park- 8am-9am)

Director:
Seth Phillips

Superintendent
(NFHRC/Aquatics):
Marte Bailey

Fitness Center Director:
Patrice Gilbert

Maintenance Supervisor:
Levi Cole

Department Report: Parks & Recreation

Director:
Seth Phillips

Athletics:

- Youth Baseball/Softball Registration- 646 (54 Teams) (April 13-June 6)
- Spring 2026 Tournaments (April 11-12, April 18-19, April 25-26, May 9-10, May 16-17, June 6-7)
- The City of Gatesville was awarded the TTA 6UG, 6UB, 12UB, 14UB District Tournaments (June 15-26) and the 10U Boys State Tournament (July 6-10)

Superintendent
(NFHRC/Aquatics):
Marte Bailey

Fitness Center:

- Membership:
 - 943 Memberships
 - 4,670 Member visits
 - 211 Day Passes Sold
- Group Exercise:
 - 100 Group Exercise Classes
 - 871 Class Participants
- Notes
 - TPWD Non-Urban Indoor Recreation Grant- opens May 1 (group exercise studio)
 - Roof repairs will begin around May
- Sales (Total \$16,734.26)
 - Memberships, Passes, Etc.- \$12,784.31
 - Retail- \$2,075.95
 - Insurance Reimbursement- \$1,874.00

Fitness Center Director:
Patrice Gilbert

Maintenance Supervisor:
Levi Cole



Department Report: Parks & Recreation

North Ft. Hood Recreation Center:

- Total Visits- April 1-30 (9,796)
- April Events
 - Ping Pong Tournaments- 4/7, 4/16, 4/21
 - Pool Tournaments- 4/4, 4/9, 4/18
 - Super Mario Smash Brothers Tournament- 4/14, 4/23, 4/30
 - Trivia Nights- 4/1, 4/8, 4/15, 4/22
 - Karaoke Nights- 4/2, 4/10, 4/17, 4/24
 - Televised March Madness- 4/3, 4/5
 - Almost Golf- 4/5, 4/12, 4/19, 4/26
 - Pickleball/Volleyball/Basketball- 4/11, 4/25
 - Cornhole/Spikeball- 4/28

Aquatics:

- Lifeguard Job Applications- January 1 - April 25 (41 applications received)
- Splash Pad Opens- May 1
- Lifeguard Certification Class- May 4-10
- City Pool Opens- May 23 (swim lessons/private party bookings open May 1)

Director:
Seth Phillips

Superintendent
(NFHRC/Aquatics):
Marte Bailey

Fitness Center Director:
Patrice Gilbert

Maintenance Supervisor:
Levi Cole

Department Report: Parks & Recreation

Director:
Seth Phillips

Maintenance:

- Cemeteries- mowing completed (4/15), next mow started 4/25
- Staff have been busy mowing City parks, facilities, and lots.
- Metal work completed on maintenance building (4/3)

Superintendent
(NFHRC/Aquatics):
Marte Bailey

Upcoming Events:

- KGB Spring Clean (Meet at the Library- 8:30am-12pm on March 21)
- Day of the Child (Freedom Park- 10am-2pm on May 2)
- Centex Sustainability Partnership Watershed Cleanup (Brown Park- May 16)

Fitness Center Director:
Patrice Gilbert

Gatesville's America 250 Celebration:

- North Fort Hood vs. The World (July 2)- 4 teams registered
- USA 250 Pickleball Tournament (12-8pm/July 3)- 23 teams registered
- Inaugural Gatesville Pickle Fest (2-8pm/July 3)- 65 vendor spaces reserved
- Gatesville's America 250 Festival (7-10:30pm/July 4)
 - Entertainers, stage, and sound production have been booked
 - Vendors- 4 food trucks registered
 - Working on securing sponsors

Maintenance Supervisor:
Levi Cole



Department Report: Administration

Deputy City Manager / CFO:
Mike Halsema

HR Director:
Lori McLaughlin

Library Director:
Shea Harp

Finance

- FY 26 budget preparations
- Fiber internet connection to city buildings – in progress

Airport

- RAMP grant – new grant submission in progress
- Master Plan – 90/10 grant in progress

Court, Water, Cemeteries

Human Resources

- Comp & classification study – position titles finalized, job descriptions in progress

Library

- Tocker grant – May furniture delivery in progress
- Homebound program – 25+ participants



Department Report: Development Services, Planning, Building Inspection, Code Enforcement



City Secretary:
Holly Owens

Building Official:
Miguel Gamez

Building Maintenance:
Ronald Hornung

Permit Technician:
Nicole Clark

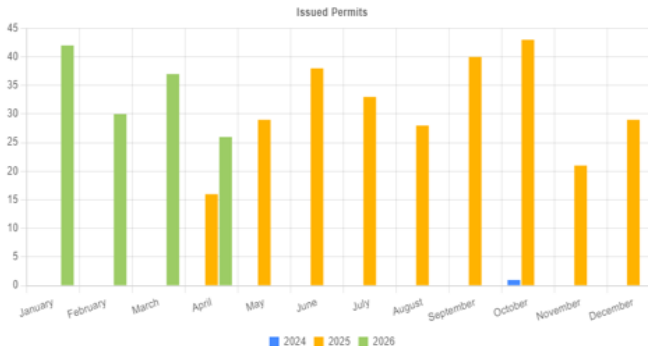
Code Enforcement:
Anna True
Lee Walters

Permits & Inspections: Permits - \$2,649,807.25 (value)

Permits (Review/Issued)

- Whataburger (2524 E Main St.)
- Home2Suites - Civils only (N Hwy 36)
- Poppy's Pet Wash (100 S 34th St., A)
- 1512 E Main - Remodel into 7 Suites

Issued Permits



Certificate of Occupancy

- The Hitch'n Post – 101 S 7th Street

Permits Issued - 27

Residential – New	
Residential – Remodel	1
Commercial – New	1
Commercial – Remodel	1
Accessory/Storage/Carport	2
Carport	
Sign	1
Mech/Elec/ <u>Plmg</u> /Gas	11
Inground Pool	
Solar	
Roof	5
Fence	2
Other	2
Certificate of Occupancy	1

108 Inspections Performed



Department Report: Development Services, Planning, Building Inspection, Code Enforcement



City Secretary:
Holly Owens

Building Official:
Miguel Gamez

Building Maintenance:
Ronald Hornung

Permit Technician:
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Planning/Building Standards Commission

Zoning/Development Ordinance(s):

- 504/506 Coryell City Road Zoning Designation
- Alley abandonment located on 22nd Street

Plat(s) Processed:

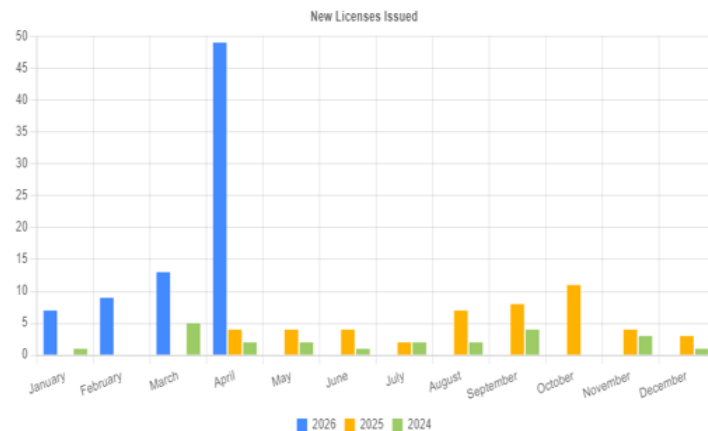
- Massey Replat with a Variance

*All minor plats listed were reviewed and processed in-house.

Licenses

Livestock	4
Microchip	4
Pet Tags	22
Kennel	
Alarm (Comm/Res)	12
Solicitor	3
Food Truck	8
Vendor	23
Special Event	
TABC	
Gameroom/Amusement	
Machines	

New Licenses Issued





Department Report: Development Services, Planning, Building Inspection, Code Enforcement



City Secretary:
Holly Owens

Building Official:
Miguel Gamez

Building Maintenance:
Ronald Hornung

Permit Technician:
Nicole Clark

Code Enforcement:
Anna True
Lee Walters

Code Enforcement

48 Case(s) opened

- 8 Case(s) Closed

3 Citation(s) issued

- 8 Citation(s) Dismissed

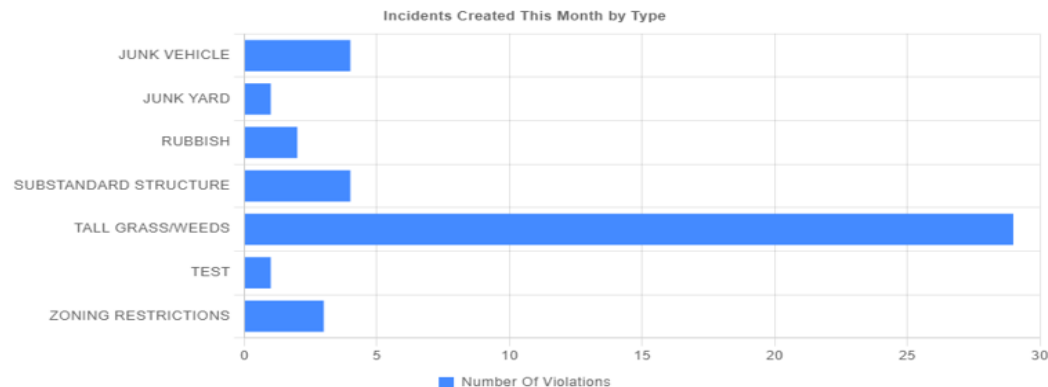
Lien(s) paid \$100.00

0 Abatement lien(s) filed

- 0 Released

The goal is compliance.

Incidents Created This Month by Type



Records Requests

37 Open Records Requests

\$ CIP Updates

CAPITAL PROJECTS FY 25-26

General Fund, Project Description	FY26	May-26 UPDATE
Faunt Leroy Park Flooding DR4781 FEMA grant	177,335	In Progress
POLICE INTERCEPTOR ADDITION	87,000	Ordered
FITNESS CENTER ROOF REPLACEMENT	88,000	Pending work
FITNESS CENTER DEHUMIDIFIER REPLACEMENT	175,000	Near Completion
Water/Sewer Fund, Project Description	FY26	May-26 UPDATE
STILLHOUSE WASTEWATER TREATMENT PLANT REHAB TWDB grant	8,000,000	Est. completion delayed to May-June '26
WATER PRODUCTION ELECTRIC SYSTEM REHAB - TWDB grant	-	New engineer review, RFQs to follow
HWY36 GRAVITY MAIN REPLACEMENT - EPA GRANT	582,500	RFP approved, scheduling work
VAC TRUCK STORAGE BUILDING	80,000	Quotes under consideration
LEON PLANT SLUDGE THINNER	871,500	Pending RFP process
LEON PLANT BAR SCREEN REPLACEMENT	30,000	Pending RFP process
BROWN PARK SEWER LINE RELOCATE FEMA grant	544,800	In progress w/FEMA
LEON SEWER LINE REPLACEMENT	559,200	Planning process
MANHOLE REHABILITATION	100,000	Planning process

\$ Major Project Updates

Summary of Major Projects, Apr. 2026 Update

	Goal / Project	Status as of Dec. 2025	Status May 2026	Notes
1	Ensure we meet the guidelines for FEMA grant and begin work on recovery / mitigation from 2024 flood.	Near completion	Near completion	FNI to complete Stillhouse, Leon WWTPs; and Raby Park culvert & walls; FLR Park pending FEMA final review
2	Old Leon River Bridge assessment	Pending	Pending	\$100K to assess by FNI - KPA also assessing & recommends TXDOT involvement
3	New PD building USDA Rural Facilities grant	In progress	Near completion	Debt / grant consideration is due to clear USDA underwriting in next few weeks
4	Fitness Center renovations of HVAC, insulation, roof	Near completion	Near completion	Insulation complete; HVAC in progress; roofing to follow
5	Brown Park sewer line relocate FEMA grant	Pending	In progress	Final FEMA obligation in process; project engineering RFQs in Feb.
6	Shady Lane bridge	Pending	In progress	Project obligated by Coryell Commissioners Feb. 24; \$30K + for City to relocate lines
7	Stillhouse WWTP Phase 1 TWDB grant	Near completion	Near completion	project is behind schedule from Nov. 2025 completion, now est. completion May 2026
8	Water Production Electric System Rehab HB 500/Governor's office	In Progress	In Progress	RFPs for major projects will be issued in next few months
9	Water Production Filter Media Replacement	In Progress	Scheduled	Postponed, or will RFP be issued in next few months ?
10	Hwy 36 gravity main replacement - EPA grant	In Progress	In Progress	RFP approved, contractor identified, work to begin soon
11	Amend CCNs	In progress	In progress	2nd round of application process
12	Downtown Wayfinding signs	n/a	In progress	HOT funding approved, RFPs pending
13	Downtown Fire - permitting, security, business owner assistance	n/a	In progress	TDEM coordination, demo permitting process
14	USA 250 Planning	In progress	In progress	funding approved, event committees moving forward with planning
15	North Ft. Hood WWTP concept planning & submission to US DOD	n/a	In progress	formal request that Ft. Hood build its own WWTP on-base
16	Set Airport Advisory Board	n/a	In progress	ID members & schedule 1st meeting for July 2026
17	Airport Master Plan TXDOT Aviation grant	n/a	In progress	TXDOT assisting with project planning and 90% funding

Recent & Upcoming Community Events

Recent Events

- Cemetery Clean Up
- Downtown benefit concert
- Day of the Child
- Crime Stoppers Donut Dash
- Watershed Cleanup

Upcoming Events

Date	Time	Event	Location
May 29	9a-12p	Library event - Small Hands, Big Trucks	Civic Center
May 30	11a-2p	BBQ w/Badge	Raby Park
Jun. 6	all day	Chamber of Commerce Shivarree	downtown square
Jun. 13	7a-12p	Exchange Club Fire Ant Tour	begins at Civic Center
Jun. 14	4-8p	North Ft. Hood BBQ Event (On Post)	NFH
Jun. 27	6:30-8:30p	City Employee & Family Pool Party	City Pool
Jul. 2-5	varies	Gatesville's USA 250 Celebration	various
Jul 30-Aug 1	evening	Rodeo	Rodeo Arena



Check our
Facebook
page for
more
community
events!

Thank You

Questions & Discussion

City of Gatesville • 803 Main Street • (254) 865-8951 • gatesvilletx.com